



**GIRLS'
BRIGADE**
Western Australia

State Finance Board Position (Treasurer)

The term of our current Finance Board Position/Treasurer (Chris Morgan) is finishing at the end of the year.

The Board is seeking applications for a Three (3) year term of Finance/Treasurer for GBWA Board

This is a Treasurer role so a working accounts knowledge is required.

Desirable Skills (Training can be provided)

- Working knowledge of Xero Software (or similar program)
- Processing of Payroll and Superannuation - 1 employee
- General GST knowledge
- BAS Lodgment
- In conjunction with State Operations Manager, assist in our end of year Accountant and/or Auditor reports.
- Able to produce basic financial reports for Board Meetings and attend meetings
- Be present and able to present Annual Financial Report and Audit Report at AGM

Our current treasurer is happy to walk along side for full transition of position.



Community



Fun



Living



Partnering



Safety



Uniqueness