



**GIRLS'  
BRIGADE**  
*Western Australia*

**28<sup>th</sup> ANNUAL STATE CONFERENCE & AGM  
THE GIRLS' BRIGADE WA INC.**

**SATURDAY 4<sup>th</sup> November 2023  
State Office, 2/407 Great Eastern Hwy Redcliffe, 6104**

**AGM AGENDA**

Meeting Starts at 9:30am

D:8 Meeting procedure - refer to circulated Policies and procedures

1. Welcome & Opening of Meeting Prayer and Devotions	Michelle Ward Glynis Turpin
2. Appointment of Chairperson Motion: <i>'That Marilyn Louwen, State Commissioner, chair the 2023 AGM.'</i>	State Commissioner
3. Safety Moment	
4. Appointment of Minute Secretary Motion: <i>'That Michelle Ward be appointed Minute Secretary for the 2023 AGM.'</i>	Chairperson
5. Apologies and Proxies Proxies:	Chairperson
6. Adoption of Agenda Motion: <i>'That we adopt the agenda as circulated.'</i>	Chairperson
7. Declaration of Conflict of Interest nil declared November 2022 – October 2023	Chairperson
8. Previous Minutes (having been circulated, will be taken as read) Motion: <i>'That the minutes of the State AGM held 5<sup>th</sup> November 2022 be accepted.'</i>	Chairperson
9. 2022/23 Annual Report (having been circulated, will be taken as read) Motion: <i>'That the 2022/23 Annual Report be accepted.'</i>	Marilyn Louwen
10. Elections As per the P&P, the Returning Officer and State Chaplain will conduct and count the voting.  As per the P&P, any Board positions not filled at the AGM will be discussed at the next Board meeting and consideration given to calling for further nominations or declaring a casual vacancy.  a. Voting for the GBWA State Commissioner will be held prior to the meeting and voting will close at 9.30am. b. Voting for the Board Member – RMO will be held prior to the meeting and voting will close at 9.30am. c. Announcement of result – State Chaplain	Chairperson

11	State Commissioner's Report	Marilyn Louwen
11.1	Highlights	
11.2	2024 Theme and State Dates	
12	Acknowledgment of Board Member and Staff Service	Marilyn Louwen
13	Presentation of Leaders Service Awards	Glynis Turpin
14	State Finance Report	Chris Morgan
14.1	Audited Financial Report Motion: <i>'That the signed, audited 2022/2023 annual financial statements be approved.'</i>	
14.2	Presentation of the 2023/2024 Budget.	
14.3	Appointment of Auditor Motion: <i>'That Australian Audit be appointed auditors for 2023/2024.'</i>	
15	Other Business	Coral Anderson
15.1	Acceptance of the 2023 Policies and Procedures Document All changes to Policies approved by the Board have been circulated. B: Board Policies, C: Finance Policies, D.15 Social Media Policy are under review currently by the Board. E: Staff are under development by the Board.  Motions for the meeting. <ul style="list-style-type: none"> <li>• <i>That the Board continue to develop policies A3 Child Safe Organisation and D5 Appointment of Leaders following the completion of the organisational review, with the final Policy to be presented to the 2024 AGM.</i></li> <li>• <i>That Policy A8 Leadership WA be accepted as circulated.</i></li> <li>• <i>That Policies A1, A2, A4, A5, A6 and A7 be accepted as circulated with no changes to the current policy.</i></li> </ul>	
16	Close of AGM	Chairperson